

FRANKLIN STREET WORKS

FRANKLIN STREET WORKS: ARCHIVIST INTERN

Franklin Street Works (Stamford, CT) seeks unpaid or for-credit archivist intern. The intern will organize materials from artist David Horvitz's mail art call of 200+ items from across the globe. If time allows the intern will also archive some of the not-for-profit art space's past shows (digital and paper documents).

The archive was collected as part of the exhibition "It Narratives: The Movement of Objects as Information," curated by Brian Droitcour and Zanna Gilbert at Franklin Street Works. The current information on the archive can be found in the two links that include "David Horvitz mail art call" in their title at the top of this page:

<http://www.franklinstreetworks.org/it-narratives-the-movement-of-objects-as-information/>

A valued part of the Franklin Street Works intern team, this position will report to Creative Director, Terri C Smith with some input from co-curator and mail art specialist Zanna Gilbert. For the mail art call, the intern would need to photograph any items that did not get documented during the exhibition, s/he would also match up artist names with their works (the ones that don't have a name on them), and create a physical and digital archive for the 2D and 3D mail art works using the field's best practices. This would include a checklist of items in excel format and a corresponding organized storage system for the physical objects.

For the right candidate, this will be a challenging and rewarding project to make an archive for future scholars and mail art researchers to reference. Hours are flexible, but the Franklin Street Works team's estimation is that the task could be accomplished in one semester on a part time basis. The ultimate goal is to find a home for the archive, which will require this intern, along with staff, to network with existing art-oriented libraries in the region. The candidate can start as early as January 5, 2015.

Candidate should have B.A. in a related field such as library studies or art history. Ideally the candidate will have a working knowledge of these computer programs: Microsoft Word, Excel, and Adobe Acrobat. Photoshop competency is a plus! If interested, please forward cover letter, resume, including days/hours available to: Terri C Smith at terri@franklinstreetworks.org. If you hope to make this a for-credit internship through your college or university, please make a note of it in your cover letter.

www.franklinstreetworks.org

45 Franklin St., Stamford, CT

Terri C Smith, cell: [203-253-0404](tel:203-253-0404)